Escapism is not only a state of mind; it’s a place at the cosmopolitan Victoria & Alfred Waterfront in Cape Town. That place is The Commodore, a Legacy hotel where stylish living, excellent service and a tranquil setting comes standard. Enjoy breathtaking views of the charming ‘Mother City’ from the upper floors of the hotel’s superior rooms or treat yourself to cocktails on the terrace.

Check-in time: 16h00  
Check-out time: 10h00

<table>
<thead>
<tr>
<th>HOTEL</th>
<th>ROOM TYPE</th>
<th>SINGLE ROOM</th>
<th>DOUBLE ROOM</th>
<th>DISTANCE FROM Cape Town International Convention Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodore Hotel</td>
<td>Standard Room</td>
<td>R 1, 230.00</td>
<td>R 2, 640.00</td>
<td>15 minutes’ walk</td>
</tr>
</tbody>
</table>

- The rates include a 14% VAT
- The rates exclude the 1% Tourism levy.
- The rates include Breakfast
- Should the South African Government increase the percentage of VAT and/or Tourism Levy during the contracted period, the hotel reserves the right to increase the contracted rate accordingly.

COMMODORE HOTEL OFFERS:

- 232 rooms
- 4 wheelchair accessible rooms
- 22kms from Cape Town International Airport
- Clipper Restaurant
- Cocktail Bar & Lounge
- 24 hour room service
- Conference facilities for up to 80 delegates
- Business centre
- Wireless internet connectivity
- Unlimited free internet access
- Health & Wellness centre
- Gymnasium
- Undercover parking
- Adjacent to the V&A Waterfront
- Valet service
Secretarial services
Medical service on call
Foreign exchange

**RESTAURANTS AND BARS**

The Commodore has a full range of facilities to offer guests comfort and convenience. Our choice of sumptuous restaurants, cocktail bar and lounge and 24-hour room service mean you will never be short of delicious refreshment and nourishment.

**Beauty & Fitness**

Health & Wellness centre
- Sauna and Gymnasium
- Swimming pool

**BOOKING PROCEDURE**

**ACCOMMODATION DEPOSIT FOR HOTEL**

- Upon receipt of the completed credit card authorization form, all bookings will be charged a 50% deposit prior to arrival.
- Please complete the credit card authorisation form below, then send the form to the Event Organiser, Conferences et al, by email (deidre@iafrica.com) or fax (+27 86 672 4891). Remember to include copies of the front and back of the credit card, and a copy of the photo page of the cardholder’s identity card or passport. The balance must be settled upon arrival.
- On check-in the hotel will request authorization to hold R500 per night of the reservation for any incidentals.

**CANCELLATION POLICY**

- More than 60 days prior to group’s arrival, the agent has the right to cancel or amend the tour, or commit to the number of rooms required.
- On 60 to 45 days prior to the tour’s arrival at the Hotel, the agent has the right to cancel 10% of the rooms they are holding on that date, without any cancellation date payable. If however, more than 10% of rooms originally booked are cancelled, the hotel reserves the right to levy a charge equivalent to the full accommodation portion (including meals and VAT) for the full period of stay.
- Less than 45 days a full cancellation fee (accommodation, meals and VAT) will be charged, this will be reduced if cancelled rooms are sold.
- The Hotel shall reserve the right in circumstances where the hotel is in a position to accept another confirmed reservation, request the operator to confirm the reservation made. In this event the operator shall, within 48 hours of receipt of advice from the Hotel, either
  a. confirm the reservation, in which case the operator shall furnish the hotel with a 50% of the value of the reservation, such a deposit is to be received by the hotel not later than 7 days after reconfirmation of the reservation, or
  b. cancel the reservation.

Website: [http://www.thecommodore.co.za/](http://www.thecommodore.co.za/)
I ___________________________ hereby authorise the Commodore/Portswood Hotels
debit my credit card with the amount of ____________________________

Amount in words: ____________________________

Name of Card Holder: ____________________________

Type of credit card: ____________________________

Credit card number: ____________________________

Expiry date: ____________________________

CVV number: ____________________________
(3 digits on reverse of card)

Address of card holder: ____________________________

ID / Passport number: ____________________________

Name of Guest: ____________________________

Arrival date: ____________________________

Departure date: ____________________________

Reservation number/s: ____________________________

Date: ____________________________Signature ____________________________
of Card Holder

**NB: Please fax a photocopy of the front and back of the credit card together with this form to: +27 86 672 4891**

PLEASE NOTE:
This is a tentative enquiry and should all the details not be completed your reservation will be cancelled.