



MONITORING, EVALUATION AND REPORTING

21 May 2009



Introduction

- Why reporting process
- Flow data
- Purpose of the report
- Key stakeholders
- Conclusion
- Action





WHY THE REPORTING PROCESS

- Specified time frames
- Indicate and identify key bottleneck areas
- Who is doing what, when and how (stakeholders)
- Provide sense of accountability
- Provide sense of ownership





Flow of Information from the Regions

Regional M & E & R unit

Reminder to Project leaders/Unit Managers

Regional M & E & R unit

Receive inputs and check for discrepancies

Regional M & E & R unit

Consolidate inputs and complete report

Regional M & E & R unit

Final evaluation verification & approval from Project leaders



Flow data

Regional M & E & R Unit

Regional M & E & R Unit

National M & E & R Unit

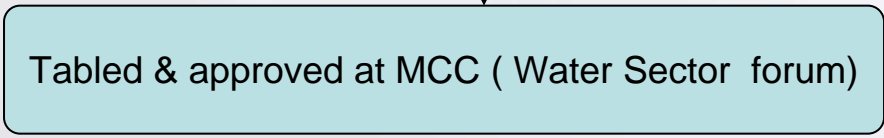
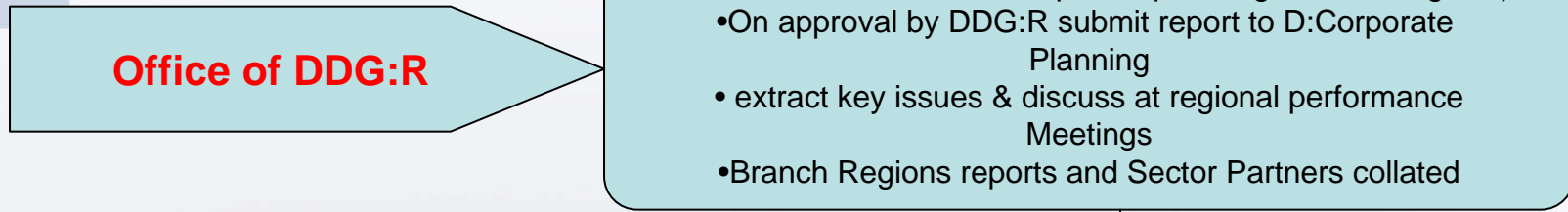
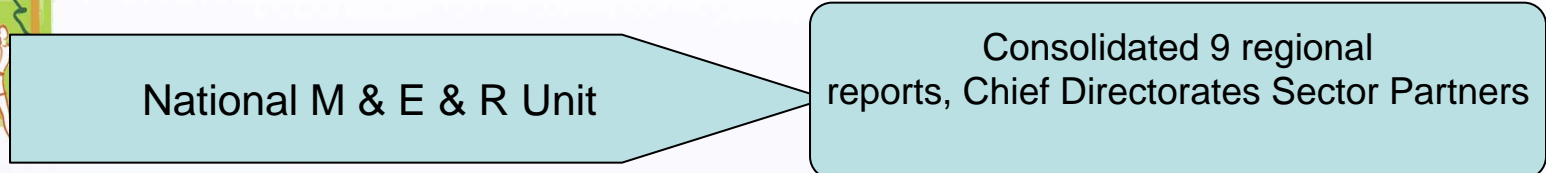
Final approval and signing off by the Chief Director

Upload to WSNIS website & submit report to National Office

Check for discrepancies & Follow up with regional M & E & R unit



Flow data





Key Stakeholders

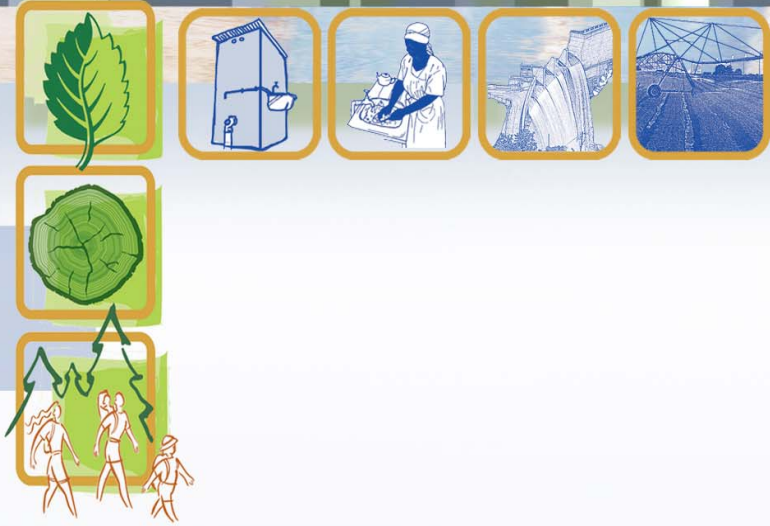
- DWAF Management
- Development funding partners
- Sector department and WSA's
- Auditor General
- Portfolio Committee





Conclusion

- Understanding the process
- Own the process
- Know the importance of the report
- Understand different stakeholders



Thank you