

Water Sector Leadership Group

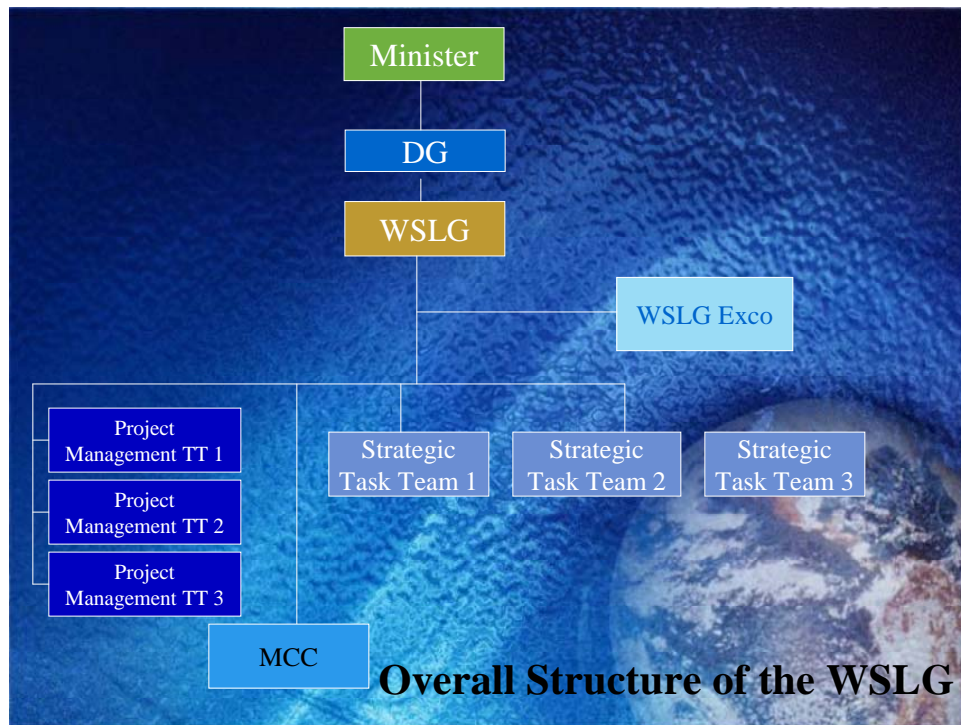
Terms of Reference for the WSLG Executive Committee: third draft

Purpose

The purpose of the WSLG Executive Committee is threefold, as follows:

- 1) Finalisation of agendas and general preparation for WSLG meetings
- 2) To provide strategic leadership inputs, where relevant, to WSLG meetings.
- 3) Coordination and alignment of the work of Task Teams between WSLG meetings so as to ensure ongoing progress and effectiveness

Structure



The relationships between the WSLG Exco and the other WSLG (national) structures are illustrated in the figure above.

Role and Approach Adopted

The WSLG as a whole (and hence the WSLG Exco) is a sector structure and hence the membership, content of discussions, minutes and views expressed should be indicative of the sector as a whole and not one particular member.

The WSLG Exco will conduct its affairs in a collaborative manner and decisions will generally be arrived at by consensus after adequate consultation and participation of all Exco members.

Reporting Relationships

As was noted above, the WSLG Exco is required to play an oversight role with respect to all of the Strategic Task Teams and Project Management Task Teams. Each of these Task Teams will therefore be required to submit a progress report to each EXCO meeting i.e. on a roughly 3 moth cycle. In addition, important recommendations to the WSLG should be first presented and endorsed by the Exco. The WSLG Exco will, in turn, be responsible to the WSLG as a whole.

Attendance

As was noted in the Purpose section above, this structure will to some extent be required to provide strategic inputs to the WSLG and hence strategic direction to the sector as a whole. For this reason, membership should focus on senior members of the relevant organizations that have the authority (as far as is possible) to bind their organizations with such decisions.

- Department of Water Affairs: Deputy Director General: Regions
- DPLG
- SALGA
- Donors (one)
- Civil Society
- Agri SA
- NAFU
- Chamber of Mines
- Eskom
- WRC
- BUSA
- DWAF water resources rep (one)
- DWAF P and R (one)
- DWAF Sector Collaboration (ex officio)

The WSLG Exco will also have the authority to co-opt members on an ad hoc basis when needed.

The quorum for WSLG Exco meetings will consist of at least 8 members, with a minimum of 1 senior DWAF representative.

The WSLG Exco will elect its own chairperson(s).

Frequency of meetings

Meetings will in general occur every 3 months. This schedule should be timed so as to meet approximately one month before WSLG meetings. This will allow for timeous preparation for WSLG meetings, setting of agendas and organizing meeting logistics. This will also provide the necessary impetus to those action items that may have become delayed.

Ad hoc meetings may also be necessary to address urgent strategic matters.

Agendas

Apart from the usual standing items, the agendas will focus on the following three areas:

- 1) WSLG agenda and preparations.
- 2) Items emerging from the Task Teams (when needed)
- 3) Any other urgent matters for discussion (when needed)

Venue for Meetings

The venue for meetings will be determined by the members but will be based in Pretoria.

Secretariat

This will be provided by DWAF Sector Collaboration.